



**19 September 2023**

## **Minutes**

**3:45- Mitchell Library**

## **AGENDA**

### **Welcome & Introductions**

9 members present (parents and staff)

### **Goal of SAC**

- Work closely with community and school leadership to advise on important topics that directly impact students.
- Important to Remember:
  - Several topics we are required to discuss during our four meetings: Unified Improvement Plan, SAC Survey, Budget Review and Input, School Fees Review and Approval
  - Our job is to give our opinions, ideas, and thoughts on what is best for our students and community.
  - It is the administration's job to take our opinion and add it to their processes and information in making decisions while being responsive to needs as they arise.
  - As SAC Chair, my job is to bring info from the district so we can be informed. I am also a point of contact for questions and info as well as to take inquiries and concerns to administration.
- Contact Info for me: Emily Tuleja [tulejaeh@gmail.com](mailto:tulejaeh@gmail.com)

### **Opening**

- School Vision
  - Statement: Mitchell students will be confident, curious problem solvers who positively impact the world.
  - Vision will move forward to receive any additional input from stakeholders.

### **District Updates**

- DAC - Emily Tuleja
  - District meeting evening of 9/19

### **School Updates**

- Unified Improvement Plan

- Draft plan for 23-24 was shared. Questions were answered and no input on changes/recommendations were gathered.
- Enrollment Update
  - Current enrollment at 500 students. Intentional under budgeting last spring will lead Mitchell to avoid a negative impact from October count numbers.
  - 97% of school budget goes towards staffing and personnel.
- Celebrations
  - Academic Achievement and Academic growth exceeded expectations leading to the John Irwin Award.
  - Mitchell is one of 7 schools in the district that showed student growth percentiles above 65. This puts Mitchell in a leadership role for academic practice and modeling for other schools.

## **Looking Forward: November 14th @ 7:45 AM**

-Homework policy

## **MCAT Chair**

Thank you to Emily Tuleja for serving as our school's MCAT chair!

The school-level accountability committee (SAC) serves in an advisory role to the school principal. The school's principal is ultimately responsible for ensuring compliance with all federal, state, and district requirements and meeting the academic performance expectations defined by Jeffco Public Schools.

- Makes recommendations to the principal on school priorities for spending school funds prior to adoption of the school budget. This review should ensure that funds and spending priorities align with the school's improvement plans and core values of the school to benefit all students.
- SACs are also expected to annually review and approve the school fees.
- Provides recommendations annually on the school's Unified Improvement Plan (UIP).
- Meets quarterly to review and discuss the implementation and progress of the school's improvement plan.
- On an advisory basis, when requested by the SPAC (Jeffco's District Accountability Committee) and/or district administration, provides input and recommendations concerning principal development plans and the principal evaluation process.
- Assists school personnel to increase the level of parent engagement in the school, especially the engagement from diverse populations.